

County of Santa Clara
Department of Environmental Health
Hazardous Materials Compliance Division
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 www.EHinfo.org/hazmat

<i>Agency Use Only</i>	
Received by: _____;	Date: _____
Fee Received: \$ _____;	Date: _____
Receipt/Invoice No.: _____;	PE: _____

TEMPORARY FUEL TANK PERMIT APPLICATION

For Use Within the Cities of Los Altos Hills, Monte Sereno, Saratoga, and in Unincorporated Areas of Santa Clara County, Including Moffett Field, San Martin, and Stanford. Authority Cited: Santa Clara County Ordinance Code

The Hazardous Materials Compliance Division (HMCD) regulates the storage and handling of hazardous materials within the cities of Los Altos, Los Altos Hills, Monte Sereno, and Saratoga and in unincorporated areas of Santa Clara County (i.e., Moffett Field, Redwood Estates, San Martin, Stanford, etc.). Fuels that power portable generators, compressors, pumping systems, etc. are hazardous materials (i.e., diesel, gasoline, or propane). State law and/or local ordinance require that the on-site storage of hazardous materials be disclosed. Local ordinance requires that a permit be obtained from HMCD prior to bringing any hazardous materials tank system on-site. This form must be submitted to and approved by HMCD prior to bringing any portable fuel tank with a capacity greater than 10 gallons on-site for temporary use lasting longer than 72 consecutive hours. Temporary storage may not exceed 6 months. Permit approval is contingent upon the accuracy of the information provided in this application and may be revoked due to failure to submit required disclosure documents, perform required monitoring, pay the permit fee, or manage hazardous materials in a safe manner.

A. Site Information (site where tank will be located)

Site Operator Name (DBA): _____
 Site Name/Number (if applicable): _____
 Site Address: _____ City: _____ APN: _____
Assessor's Parcel Number (if known)

B. Contact Information (person responsible for siting/operation of tank)

Contact Name: _____ eMail: _____
 Company/Agency Name (DBA): _____
 Mailing Address: _____ City: _____ Zip: _____
 Contact Numbers – Office: () _____ Cell: () _____ Fax: () _____

C. Fuel Storage Information

- System Type: Generator; Compressor; Pumping System; Motor Vehicle Fueling; Other.
- Temporary storage of hazardous materials may not exceed six (6) months. When do you plan to have the tank on-site?

From (date): _____ To (date): _____

- What is the capacity of the fuel tank? _____ gallons of _____ (specify fuel type)

[Note: If the aggregate quantity of any type of fuel stored on-site equals or exceeds 55 gallons, a Hazardous Materials Business Plan (HMBP) or remote unmanned site one-time notification must be submitted to HMCD per the requirements of California Health and Safety Code (HSC) §25503.5(a) or 25503.5(c)(6). If aggregate fuel storage is less than 55 gallons, a completed Hazardous Materials Registration Form must be submitted to HMCD. Forms are available at www.EHinfo.org/hazmat. If the site where the tank will be located is within Los Altos City limits, you must comply with the HSC reporting requirements, but you do not need to submit this permit application form or the Registration Form.]

4. What type of fuel tank will be used? [Note: The Fire Marshal may require vehicle impact protection.]

- Sub-base tank (e.g., generator “belly” tank);
- Other type of tank inside trailer/enclosure;
- Tank outside trailer/enclosure.

5. Secondary containment is required for all diesel and gasoline tanks and piping. How will it be provided?

- The tank is a double-wall or diked tank;
- The tank will be placed in a portable containment basin (e.g., tub, trough, etc.);
- A containment berm/basin will be constructed in the field using heavy gauge plastic sheeting to line a berm constructed of sand bags, cement sacks, timber, or other material suitable for supporting the berm/basin walls;
- Other (Attach a brief description of how containment will be provided).

[Note: Secondary containment must be constructed so as not to be structurally weakened by fuel contact. It must be able to contain 110% of the volume of the primary tank if a single tank is used, or in the case of multiple tanks, 150% of the volume of the largest tank or 10% of the aggregate, whichever is larger. If open to rainfall, an additional 4-1/2 inches in depth must be provided to accommodate rainwater. Collected rainwater must be inspected for contamination and removed after each period of storm activity. Contaminated water must be disposed of properly.]

6. Protection from spills during tank filling is required. How will spill protection be provided?

- The tank fill point is above the tank’s secondary containment system so any spills will be caught;
- The tank fill point is equipped with or located above a spill/fluid containment pan/basin;
- Other (Attach a brief description of how spill containment will be provided).

7. Protection from overfills during tank filling is required. How will overfill protection be provided?

- The tank will be filled by hand from containers with capacity of 5-gallons or less;
- The tank will be filled using an automatic shut-off-type nozzle;
- The tank is equipped with a “high fuel” alarm or indicator which is audible or visible at the fill location;
- Other (Attach a brief description of how overfill protection will be provided).

D. Certification — *I certify that the information provided in this permit application is accurate and complete*

Applicant Name (print): _____ Signature: _____ Date: _____

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APPROVED: A temporary Hazardous Materials Storage Permit is granted for this tank system. DENIED (see below)

HazMat Program Staff Name: _____ Signature: _____ Date: _____

Conditions:

1. If the facility does not already have a Hazardous Materials Storage Permit from HMCD for the storage of flammable/combustible liquids, a permit fee may be assessed (see www.EHinfo.org for fees). Permit fee = 25% of annual Hazardous Material Storage Permit fee if temporary fuel tank will be on-site no longer than 30 days during any 12 month period.
2. Temporary permit expires 6 months from the date of approval, unless noted otherwise, below.
3. Fuel tanks, fuel piping, batteries, and secondary containment systems must be monitored for hazardous materials leaks, damage, and deterioration. The results of visual inspections must be documented, and the inspection records must be kept on-site for as long as the tank is present. Monitoring must be performed and documented every time fuel is delivered, but not less than monthly.
4. You must notify HMCD when the tank is delivered to the site and when it is removed from the site.
5. HMCD shall be granted access to the site to confirm compliance with applicable federal, state, and local hazardous materials management requirements.

Comments:

